



# Exalted Ruler Training for Leading Knights

Presented by:



# So you want to be an Exalted Ruler?

- **Do you know what your responsibilities are?**
- **Do you know what you are getting yourself into?**
- **Do you know what is involved?**
- **Do you have support from your family?**
- **Do you have the time to fulfill this obligation?**
- **Do you think you are prepared?**
- **Do you know what time it is? (6 short weeks)**



# Duties Prior of Becoming Exalted Ruler

- 1. Find good Officers**
- 2. Appoint: Lodge Esquire, Chaplain, Inner Guard & Organist.**
- 3. Appoint good Committee people (3 for each)**
- 4. Prepare New ER report for the District Deputy.**
- 5. Plan your year. (Calendar Night)**
- 6. Meeting with your new officers. (Discuss Goals)**
- 7. Meeting with your new Committee People.**  
**(Discuss committee objectives, achievements, and expected results)**



# Duties Prior of Becoming Exalted Ruler, con't

- 8. Plan your Installation. Date, Time, Food, Music, PER's, Invitations, Hall, Linen, Cleanup, etc.**
- 9. Appoint Bar, Kitchen, Banquet Managers.**
- 10. Provide valuable input to your Lodge Budget.**
- 11. Attend all Training Sessions.**
- 12. Etc. Etc. Etc....**



# Duties of the Exalted Ruler

## *Chief Executive Officer of the Lodge*

- 1. Attend all Lodge Meetings**
- 2. Attend all District Deputy Meetings**
- 3. Attend all Vice President Clinics**
- 4. Attend all three Conventions**
- 5. Attend all special meetings and committee meetings**
- 6. Enforce the Laws of the Order**
- 7. Memorize the opening, closing and initiatory ritual within 30 days after installation**
- 8. ER is a member of the Standing Relief Committee**
- 9. ER could be a member of the House Committee**



# Duties of the Exalted Ruler

## *Chief Executive Officer of the Lodge*

- 10. At first lodge meeting, appoint Mediator and Justice of the Subordinate Forum**
- 11. See that the bar/club room is closed during all special and regular meetings**
- 12. ER is the ex-officio member of the Board of Trustees without a vote**
- 13. ER must enforce the House Rules**
- 14. ER shall retain the only key to the Forum Box**
- 15. Enforce the Trustees and Secretary draw names in June and December**



# Duties of the Exalted Ruler *Chief Executive Officer of the Lodge*

- 16. Report to the lodge report of GL Sessions not later than first meeting in October**
- 17. Hold regular Officer Meetings**
- 18. Attend all PER meetings**
- 19. Conduct all mandatory services (Funeral Service)**
- 20. Administer the affairs of the lodge**
- 21. Delegate, Motivate, and provide Leadership necessary to accomplish goals**
- 22. Maintain a harmonious environment throughout**



## PERCEPTIONS

*We are measured  
Not by what we are;  
But by what we seem to be;  
Not by what we say,  
But how we are heard;  
Not by what we do,  
But how we appear to do it.*



*Elks* Care - *Elks* Share